

D.T2.2.1

FINAL ACTION PLAN OF PPI COMPETENCE CENTRE

PP9 Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)





Content

Project context.....	3
Goal of the document	4
Stage 1.....	5
Stage 2.....	8
Stage 3.....	14



Project context

Short description of the project

The PPI2Innovate project (Capacity building to boost usage of public procurement of innovation in Central Europe) explores how procurement strategies could be broadened and improved to support innovation within Central European countries. The implementation of the project is carried out during the period of 1st of June 2016 - 31st of May 2019 within the frame of EU Interreg “CENTRAL EUROPE”. It operates as an association of partners from various Central European countries and regions, including partners from Croatia, Czechia, Hungary, Italy, Poland and Slovenia. It brings together agencies from different sectors (HAMAG BICRO, CTRIA and RRDA), actors from research and development (UNITO, ICT TN, DEX IC) and from public administration (Slovenian Ministry of Public Administration, the Region of Piedmont and local governments of Somogy County in Hungary and Lublin in Poland).

The project can be divided into two phases:

- In the first phase, project partners worked together to create the background for public procurement of innovation (PPI). The outcomes were three thematic PPI2Innovate toolkits on the fields of SMART Health, Energy and Info-Communication Technology (ICT) related to innovative procurement. These three manuals have been translated to the six national languages of project partners and are available for the wider public to support PPI in the region. This phase was finished by the end of October 2017.
- In the second phase of the project started after the closure of the first phase in November 2017. Its primary aim is to carry out the implementation and dissemination of the knowledge gathered in the PPI manuals of the first phase. Therefore, the second phase consists of two parts. First, the implementation of 4 pilot PPI projects in the fields of health, energy and ICT to apply “learning by doing approach”. Second, six project partners are involved in the creation of knowledge hubs or national competence centres to develop further and share knowledge gathered on PPI.



Goal of the document

This present document is an action plan template for the 6 founding members of the competence centre network to develop their national competence centres. This document aims to define the main tasks and activities of the competence centres to reach the general objective of the project.

Each competence centre performed mapping process in region or country. They will identify and describe 8 implementable projects (48 total) and formulate 6 Maps (1 per each CC). The objective of each competence centre will be to support implementation of these 6 PPI projects after project closure, continue in creation of awareness, identify new PPI projects and support them. This requires clear plan, including resource allocation, which will be addressed in 6 Action plans, while reflecting also knowledge from Pilots. Thus, the 6 partner who will organize the competence centres are asked to fill this template and define the main activities of it.



Stage 1

Note: In stage 1 each project partner is asked to describe the framework conditions to their action plan following the indicated issues below. This part should lead to the definition of actions needed to reach the defined goals.

- **Describe the relevant policy context of the CC operation**

Note: Please describe here the relevant issues rooted from the existing policies, development strategies.

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- *Zakon o javnoj nabavi (Public Procurement Act)*
- *Strategija poticanja inovacija RH (The strategy of encouraging the innovation of the Republic of Croatia)*
- *Strategija pametne specijalizacije (Smart specialization strategy)*

ound condition

Note: the background conditions of the CC operation should be presented here. It can cover the regional/national needs, changing importance of PPI, supporting and hindering factors, etc.

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- 1x virtual office for Innovation procurement:
 - website containing info on PPI network in Croatia (contacts)
 - website containing PPI links (linkages)
 - website containing short info implementable PPI projects
 - website containing contact e-mail
 - website containing downloadable PPI2Innovate Knowledge package
- 1x new partner - Ministry of Economy, Entrepreneurship and Crafts
- 1x new partner - Regional Energetic Agency North Koprivnica

goals:

Note: The goals should be defined considering the low level of PPI use within Central Europe that determines to support its growth within the region. Among other tasks, the Competence Centres aim to (1) transfer knowledge through trainings, (2) gather experiences from their wider region and (3) develop further the existing best practices.

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- Creating PPI linkages in Croatia (Action 1)
- Creating PPI network in Croatia (Action 2)
- Support for min. 8x implementable PPI projects (Action 3)
- Dissemination of PPI2Innovate Knowledge package (Action 4)
- Contact point for PPI in Croatia (Action 5)
- Innovation procurement guidance (Action 6)



- **Planned actions:**

Note: project partners are asked to identify the key activities of their competence centres, including knowledge transfer, trainings, networking and other activities. Actions should be listed, if more than 3

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Action 1 (Creating PPI linkages in Croatia):

- Presentation of PPI topics on possible workshops, events, conferences, individual inquiries, etc.

Action 2 (Creating PPI network in Croatia):

- Creating a database of public contracting and business owners with solutions and interconnecting them to individual queries

Action 3 (Support for min. 8x implementable PPI projects):

- Providing support, knowledge and guidance for implementation of min. 8x implementable PPI projects

Action 4 (Dissemination of PPI2Innovate Knowledge package):

- Providing a possibility of downloading PPI2Innovate knowledge package

Action 5 (Contact point for PPI in Croatia):

- 1x virtual office for Innovation procurement

Action 6 (Innovation procurement guidance)

- Providing support for PPI and Innovation procurement; Suggestions, comments and tips of PPI experiences in Croatia

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to add more activities.

- **Performance indicators:**



Note: Here partners are asked to identify the main indicators for measuring the success or progress of each activity.

- **Action 1 (Creating PPI linkages in Croatia):**
 - Number of workshops, events, conferences, individual inquiries, etc.
- **Action 2 (Creating PPI network in Croatia):**
 - 1 database
- **Action 3 (Support for min. 8x implementable PPI projects):**
 - Number of contacts and support for min. 8x implementable PPI projects
- **Action 4 (Dissemination of PPI2Innovate Knowledge package):**
 - No. of downloads per PPI2Innovate package of knowledge
- **Action 5 (Contact point for PPI in Croatia):**
 - 1x virtual office
- **Action 6 (Innovation procurement guidance)**
 - Number of stakeholders interested in conducting of Innovation procurement

Partners are asked to identify key actors who have influence or participate in the activities.

- Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)
- Ministry of Economy, Entrepreneurship and Crafts
- Regional Energetic Agency North Koprivnica



Stage 2

Note: In the 2nd stage of this document each project partner is asked to detail the actions planned in the previous section. Project partners should name the action and then follow the table.

Action 1 Creating PPI linkages in Croatia					
time horizon (when? dates a required)	September 2019 - September 2022				
responsible organisation and/or contact person	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)				
description of implemented activities (what, who, how?)	Presentation of PPI topics on possible workshops, events, conferences, individual inquiries, etc.				
envisioned outputs produced	Number of workshops, events, conferences, individual inquiries, etc.				
proposed resources (funds, economic sustainability)	Financing by HAMAG-BICRO or if there will be a possibility of project application and EU funding				
monitoring (define which monitoring methods will be used)					
players involved	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO) Ministry of Economy, Entrepreneurship and Crafts				
Detailed description of tasks for each action					
task 1	task 2	task 3	task 4	task ...	task ...
Presentation of PPI topics on possible workshops, events, conferences, individual inquiries, etc.					



Action 2 Creating PPI network in Croatia

time horizon (when? dates a required)	September 2019 - September 2022
responsible organisation and/or contact person	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)
description of implemented activities (what, who, how?)	Creating a database of public contracting and business owners with solutions and interconnecting them to individual queries
envisioned outputs produced	1x Database
proposed resources (funds, economic sustainability)	Financing by HAMAG-BICRO or if there will be a possibility of project application and EU funding
monitoring (define which monitoring methods will be used)	
players involved	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO) Ministry of Economy, Entrepreneurship and Crafts

Detailed description of tasks for each action					
task 1	task 2	task 3	task 4	task ...	task ...
Creating a database of public contracting and business owners with solutions and interconnecting them to individual queries					



Action 3 Support for min. 8x implementable PPI projects

time horizon (when? dates a required)	September 2019 - September 2022
responsible organisation and/or contact person	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)
description of implemented activities (what, who, how?)	Providing support, knowledge and guidance for implementation of min. 8x implementable PPI projects
envisioned outputs produced	Number of contacts and support for min. 8x implementable PPI projects
proposed resources (funds, economic sustainability)	Financing by HAMAG-BICRO or if there will be a possibility of project application and EU funding
monitoring (define which monitoring methods will be used)	
players involved	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)

Detailed description of tasks for each action

task 1	task 2	task 3	task 4	task ...	task ...
Providing support, knowledge and guidance for implementation of min. 8x implementable PPI projects					



Action 4 Dissemination of PPI2Innovate Knowledge package

time horizon (when? dates a required)	September 2019 - September 2022
responsible organisation and/or contact person	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)
description of implemented activities (what, who, how?)	Providing a possibility of downloading PPI2Innovate package of knowledge
envisioned outputs produced	Nr. of downloads per PPI2Innovate package of knowledge
proposed resources (funds, economic sustainability)	Financing by HAMAG-BICRO or if there will be a possibility of project application and EU funding
monitoring (define which monitoring methods will be used)	
players involved	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)

Detailed description of tasks for each action

task 1	task 2	task 3	task 4	task ...	task ...
Providing a possibility of downloading PPI2Innovate knowledge package					



Action 5 Contact point for PPI in Croatia

time horizon (when? dates a required)	September 2019 - September 2022
responsible organisation and/or contact person	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)
description of implemented activities (what, who, how?)	1x virtual office for Innovation procurement
envisioned outputs produced	1x virtual office for Innovation procurement
proposed resources (funds, economic sustainability)	Financing by HAMAG-BICRO or if there will be a possibility of project application and EU funding
monitoring (define which monitoring methods will be used)	
players involved	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)

Detailed description of tasks for each action

task 1	task 2	task 3	task 4	task ...	task ...
1x virtual office for Innovation procurement					



Action 6 Innovation procurement guidance

time horizon (when? dates a required)	September 2019 - September 2022
responsible organisation and/or contact person	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO)
description of implemented activities (what, who, how?)	Providing support for PPI and Innovation procurement; Suggestions, comments and tips of PPI experiences in Croatia
envisioned outputs produced	Number of stakeholders interested in conducting of Innovation procurement
proposed resources (funds, economic sustainability)	Financing by HAMAG-BICRO and Regional Energetic Agency North Koprivnica or if there will be a possibility of project application and EU funding
monitoring (define which monitoring methods will be used)	
players involved	Croatian Agency for SMEs, Innovations and Investments (HAMAG-BICRO) Regional Energetic Agency North Koprivnica

Detailed description of tasks for each action

task 1	task 2	task 3	task 4	task ...	task ...
Providing support for PPI and Innovation procurement; Suggestions, comments and tips of PPI experiences in Croatia					



Stage 3

Note: In the 3rd stage of this document each project partner is asked to add the time frame of each activity in the following tables. Colour the tables according to the example. Add extra rows to the tables if needed.

Example:

Action 1 is going to operate within the period of September to December.

Month					
		Sep	Oct	Nov	Dec
Act 1					

First Year of competence centre operation from September 2019

Month				
	Sep	Oct	Nov	Dec
Act 1				
Act 2				
Act 3				
Act 4				
Act 5				
Act 6				

Second year 2020

Month												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Act 1												
Act 2												
Act 3												
Act 4												



Act 5												
Act 6												

Third year 2021

Month												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Act 1												
Act 2												
Act 3												
Act 4												
Act 5												
Act 6												

Last year of operation till September 2022

Month									
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Act 1									
Act 2									
Act 3									
Act 4									
Act 5									
Act 6									