

D.T2.2.4 FINALIZED NATIONAL ACTION PLAN OF PPI COMPETENCE CENTRE

SLOVENIA

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Project context

Short description of the project

The PPI2Innovate project (Capacity building to boost usage of public procurement of innovation in Central Europe) explores how procurement strategies could be broadened and improved to support innovation within Central European countries. The implementation of the project is carried out during the period of 1st of June 2016 - 31st of May 2019 within the frame of EU Interreg “CENTRAL EUROPE”. It operates as an association of partners from various Central European countries and regions, including partners from Croatia, Czechia, Hungary, Italy, Poland and Slovenia. It brings together agencies from different sectors (HAMAG BICRO, CTRIA and RRDA), actors from research and development (UNITO, ICT TN, DEX IC) and from public administration (Slovenian Ministry of Public Administration, the Region of Piedmont and local governments of Somogy County in Hungary and Lublin in Poland).

The project can be divided into two phases:

- In the first phase, project partners worked together to create the background for public procurement of innovation (PPI). The outcomes were three thematic PPI2Innovate toolkits on the fields of SMART Health, Energy and Info-Communication Technology (ICT) related to innovative procurement. These three manuals have been translated to the six national languages of project partners and are available for the wider public to support PPI in the region. This phase was finished by the end of October 2017.
- In the second phase of the project started after the closure of the first phase in November 2017. Its primary aim is to carry out the implementation and dissemination of the knowledge gathered in the PPI manuals of the first phase. Therefore, the second phase consists of two parts. First, the implementation of 4 pilot PPI projects in the fields of health, energy and ICT to apply “learning by doing approach”. Second, six project partners are involved in the creation of knowledge hubs or national competence centres to develop further and share knowledge gathered on PPI.



Goal of the document

This present document is an action plan template for the 6 founding members of the competence centre network to develop their national competence centres. This document aims to define the main tasks and activities of the competence centres to reach the general objective of the project.

Each competence centre performed mapping process in region or country. They will identify and describe 8 implementable projects (48 total) and formulate 6 Maps (1 per each CC). The objective of each competence centre will be to support implementation of these 6 PPI projects after project closure, continue in creation of awareness, identify new PPI projects and support them. This requires clear plan, including resource allocation, which will be addressed in 6 Action plans, while reflecting also knowledge from Pilots. Thus, the 6 partner who will organize the competence centres are asked to fill this template and define the main activities of it.



Stage 1

Note: In stage 1 each project partner is asked to describe the framework conditions to their action plan following the indicated issues below. This part should lead to the definition of actions needed to reach the defined goals.

- Describe the relevant policy context of the CC operation

Note: Please describe here the relevant issues rooted from the existing policies, development strategies.

Policies and institutional framework that support *INNOVATION* in Slovenia:

Source: The update of the data from Questionnaire on National Institutional frameworks relevant for PPI for Slovenia, 2016, p.4-5

National policies and legal frameworks:

- Slovenian development Strategy 2030, adapted by the government of RS on 7.12.2017
http://www.vlada.si/fileadmin/dokumenti/si/projekti/2017/srs2030/en/Slovenia_2030.pdf
- The Vision of Slovenia 2050 was also developed recently, but it is a non-political document that was developed by people; <https://slovenija2050.si/>
- Research and innovation strategy of Slovenia 2011-2020 (RISS), Official Gazette RS, No. 43/11)
- Slovenian ERA Roadmap
- Slovenian Industry Policy (SIP)
- Resolution of National program of higher education 2011-2020 (Official Gazette RS, No 41/11; <http://pisrs.si/Pis.web/pregledPredpisa?id=RESO71>)
- Slovenia's Smart Specialization Strategy (S4)
http://www.svrk.gov.si/en/areas_of_work/slovenian_smart_specialisation_strategy_s4/
- Research and Development Act (Official Gazette RS, Nos 22/06, 61/06 - ZDru-1, 112/07, 9/11, 57/12 - ZPOP-1A)
- Supportive Environment for Entrepreneurship Act (Official Gazette RS, Nos 102/07, 57/12, 82/13, 17/15)
- Public Procurement Act (PPA-3), Official Gazette of the RS, no. 91/15; (*Zakon o javnem naročanju (ZJN-3), Uradni list RS, št. 91/15*), 30.11.2015
- Amending the public procurement act PPA-3A, Official Gazette of the RS, no. 14/18; (*Zakon o spremembah in dopolnitvah Zakona o javnem naročanju, ZJN-3A, Uradni list RS, št. 14/18*), 2.3.2018

Regional policies and legal frameworks:

Promotion of Balanced Regional Development Act/(Official Gazette, Nos 20/11, 57, 12 and 46/16; <http://www.pisrs.si/Pis.web/pregledPredpisa?id=ZAKO5801>)



Local policies and legal frameworks:

There are no local policies concerning Innovation.

Innovation system in Slovenia as a part of the Research, Development and Innovation (RDI) System.

- **Legislative bodies:** National Assembly (Državni zbor) and its two committees: **Committee for Education, Science, Sport and Youth** (Odbor za izobraževanje, znanost, šport in mladino); **Committee for Economy** (Odbor za gospodarstvo), have authorities to promulgate laws and resolutions related to RDI policy;
- **Executive bodies:** **Ministry of Education, Science and Sport** (Ministrstvo za izobraževanje, znanost in šport) and the **Ministry of Economic Development and Technology** (Ministrstvo za gospodarski razvoj in tehnologijo) are responsible for the preparation of the main policy documents, support measures and all of the activities connected with the RDI policy and fund RDI policy
- The main science policy advisory body: **The Council for Science and Technology** (Svet za znanost in tehnologijo RS) prepares and accepts the guidelines for the National Research and Development Programme (NRDP)
- Executive level:
 - **Slovenian Research Agency (Javna agencija za raziskovalno dejavnost RS)** is an independent publicly funded organization and performs tasks relating to the National Research and Development Program. It provides framework for scientific research, promotes scientific research, analyses R&D activities and provides science policy expertise;
 - **SPIRIT Slovenia - Public Agency for Entrepreneurship, Internationalization, Foreign Investments and Technology:** Its' mission is to be an active player in the business environment and ensure the competitiveness and promotion of the Slovenian economy. The SPIRIT Slovenia strives to become an institution that in cooperation with the Ministry of Economic Development and Technology and other stakeholders - offers Slovenian companies effective and comprehensive support for development and promotion on the global competitive market;
 - **Slovenian Enterprise Fund (Slovenski podjetniški sklad)** is an independent agency, dealing mostly with co-financing and subsidizing the activities of SMEs and start-ups.

There is no regional or local institutional framework concerning innovation.



- **Background condition**

Note: the background conditions of the CC operation should be presented here. It can cover the regional/national needs, changing importance of PPI, supporting and hindering factors, etc.

The basic national/regional/local needs for the support of PPI among public procurers in Slovenia were recognized mostly within mapping process (trainings for public procurers implemented in May 2018), on the targeted event (round table and PPI/PCP event) as well as through direct communication with public procurers (bilateral meetings). Further needs were identified among public procurers:

- To communicate and exchange PPI practices among public procurers (→ presentations of PPI2Innovate outputs, good practices in PPI, skills and learning experience enhancement),
- To motivate public procurers to implement concrete PPI projects (→ encouraging to use the nationally customized PPI2Innovate tools in smart health, energy and ICT)
- To create a network among public procurers at all levels: national/regional/local, research organizations and other relevant actors from Slovenian innovation system (→ creation of linkages among public procurers).
- To use a virtual info point for PPI in Slovenia offering a relevant information on PPI (on-line access to nationally customized PPI2Innovate tools, good practices in PPI and other relevant outputs and publications of PPI2Innovate project)

- **Defined goals:**

Note: The goals should be defined considering the low level of PPI use within Central Europe that determines to support its growth within the region. Among other tasks, the Competence Centre aim to (1) transfer knowledge through trainings, (2) gather experiences from their wider region and (3) develop further the existing best practices.

The competence centre in PPI (CC PPI) in Slovenia aims to:

- 1. To transfer knowledge on good practices in PPI**

Action 1: Presentations of key outputs of PPI2Innovate project at conferences, seminars, workshops etc. and implementation of trainings for public procurers to transfer knowledge on good practices in PPI.

- 2. To gather experiences from wider region in PPI**

Action 2: A search of good practices in PPI from Slovenia and internationally.

- 3. To create PPI connections (linkages) among public procurers at all levels (national, regional, local) research organizations and other relevant actors from Slovenian innovation system**



Action 3: Communication with public procurers at all levels (national, regional, local) research organizations and other relevant actors from Slovenian innovation system to support interest in PPI implementation (networking activities)

4. To disseminate three nationally customized PPI2Innovate tools and other relevant PPI2Innovate publications

Action 4: Nationally customized PPI2Innovate tools and other relevant PPI2Innovate publications will be available within website of MPA (virtual contact point 1) as well as the website of ICT TN (virtual contact point 2).

5. Supporting public procurers in PPI.

Action 5: Public procurers will be supported in PPI via mail communication.

- **Planned actions:**

Note: project partners are asked to identify the key activities of their competence centres, including knowledge transfer, trainings, networking and other activities. Actions should be listed, if more than 3 are identified, please feel free to add more activities.

Identification of key activities of CC PPI in Slovenia:

Action 1: Presentations of key outputs of PPI2Innovate project at conferences, seminars, workshops, bilateral meetings etc. and implementation of trainings for public procurers to transfer knowledge on good practices in PPI.

Action 2: A search of good practices in PPI from Slovenia and internationally.

Action 3: A creation of linkages with public procurers at all levels (national, regional, local) research organizations and other relevant actors from Slovenian innovation system to support interest in PPI implementation (creation of PPI network in Slovenia).

Action 4: A dissemination of customized PPI2Innovate tools and other relevant PPI2Innovate publications.

All three nationally customized PPI2Innovate tools (downloadable) and other relevant public procurement publications in PPI will be published at Ministry of Public Administration webpage. PPI2Innovate tools and publications will also be available on the existing ICT TN website.

Action 5: Supporting public procurers in PPI.

MPA will, in the context of existing general non-binding interpretations of Slovenian public procurement legislation and help-desk, direct public procurers with questions regarding PPI and preparation of procurement documents to PPI2Innovate tools.



ICT TN will support public procurers by ICT TN with information related to the innovative ICT technologies. Support will be given via e-mail that will be available on ICT TN website.

- **Performance indicators:**

Note: Here partners are asked to identify the main indicators for measuring the success or progress of each activity.

Action 1: Presentations of key outputs of PPI2Innovate project at conferences, seminars, workshops, bilateral meetings etc. and implementation of trainings for public procurers to transfer knowledge on good practices in PPI

Performance indicator 1: Number of implemented presentations and trainings at workshops, events, conferences, bilateral meetings etc.

Action 2: A search of good practices in PPI from Slovenia and internationally

Performance indicator 2: Number of identified good practices in PPI from Slovenia and internationally

Action 3: Creation of linkages with public procurers at all levels (national, regional, local) research organizations and other relevant actors from Slovenian innovation system to support interest in PPI implementation (creation of PPI network in Slovenia)

Performance indicator 3: Creation of one PPI network in Slovenia and no. of linkages created with public procurers at all levels (national, regional, local) research organizations and other relevant actors from Slovenian innovation system

Action 4: A dissemination of customized PPI2Innovate tools and other relevant PPI2Innovate publications.

Performance indicator 4: No. of visits of CC PPI website (only possible to count at ICT TN web site)

Action 5: Supporting public procurers in PPI

Performance indicator 5: No. of public procurers directed to PPI2Innovate tools.



- **Stakeholders:**

Note: Partners are asked to identify key actors who have influence or participate in the activities.

Key actors that will participate in the implementation of the CC PPI activities:

1.) PP 6: ICT TN

Including the other project partner from Slovenia:

2.) PP7: Ministry of Public Administration (MPA), Public procurement Directorate potentially involving:

- The Administration Academy of MPA (in case of interest, expressed by public procurers in carrying out lectures Public procurement Directorate will agree the content of lectures with Administration Academy and directing public procurers to PPI2Innovate tools)

Potential other stakeholders that were communicated within bilateral meetings (D.C.5.5) and PPI2Innovate events (workshops or round tables):

- University of Maribor (Associate strategic partner- ASP) of ICT TN (PP6)
- University of Ljubljana, Faculty of Economics, *collaboration at the policy roundtable*
- Official Gazette of Republic of Slovenia
- Association of Municipalities and Towns, *potential new member of the network*
- Local energy agency Pomurje (LEA Pomurje), identified PPI in energy (2 projects)
- Regional agency Sinergija, *potential new member of the network, training already given to them by ICT TN*
- Prekmurski tehnološki park
- ZRC Bistra Ptuj
- Regional agency SAŠA ORA
- Tovarna podjetmov (Zavod IPR)
- Chamber of Commerce and Industry of Slovenia
- Chamber of commerce and industry of Štajerska
- Health organizations (*General hospital Slovenj Gradec - identified PPI in health, UKC Maribor - potential needs in PPI in health identified*)
- Ministry of defense of RS
- BSC Kranj, 2 identified PPIs in energy
- Lokalna energetska agencija Gorenjska (LEAG), *project SECAP (1 PPI in Energy)*
- Ministrstvo za zdravje (*identified PPI in health, Uri SOČA and other PPIs implemented*)
- Development centre Murska Sobota (identified PPI in ICT)
- *And others potential stakeholders are welcome to join to an open PPI CC*



Stage 2

Note: In the 2nd stage of this document each project partner is asked to detail the actions planned in the previous section. Project partners should name the action and then follow the table.

Action 1 (name the planned action)					
Action 1: Presentations of key outputs of PPI2Innovate project at conferences, seminars, workshops, bilateral meetings etc. and implementation of trainings for public procurers to transfer knowledge on good practices in PPI					
time horizon (when? dates a required)	Sept 2019 - Aug 2022				
responsible organisation and/or contact person	ICT TN				
description of implemented activities (what, who, how?)	ICT TN will be mostly involved in this activity.				
envisioned outputs produced	Performance indicator 1: Number of implemented presentations and trainings at workshops, events, conferences, bilateral meetings etc.				
proposed resources (funds, economic sustainability)	ICT TN Potentially, if possible: an application for funding (nationally or EU)				
monitoring (define which monitoring methods will be used)	Preparation of an evidence of the performance indicator 1. Review within one bilateral meeting among ICT TN and MPA at the end of each year all five performance indicators achieved.				
players involved					
Detailed description of tasks for each action					
task 1	task 2	task 3	task 4	task ...	task ...



Action 2 (name the planned action)					
Action 2: A search of good practices in PPI from Slovenia and internationally					
time horizon (when? dates a required)	Sept 2019 - Aug 2022				
responsible organisation and/or contact person	ICT TN				
description of implemented activities (what, who, how?)	Overview of public procurement portal, media, internet, personal contacts, conferences, seminars, trainings etc.)				
envisioned outputs produced	Performance indicator 2: Number of identified good practices in PPI from Slovenia and internationally				
proposed resources (funds, economic sustainability)	ICT TN Potentially, if possible: an application for funding (nationally or EU)				
monitoring (define which monitoring methods will be used)	Preparation of an evidence of the performance indicator 2.				
players involved					
Detailed description of tasks for each action					
task 1	task 2	task 3	task 4	task ...	task ...



Action 3 (name the planned action)					
Creation of linkages with public procurers at all levels (national, regional, local) research organizations and other relevant actors from Slovenian innovation system to support interest in PPI implementation (creation of PPI network in Slovenia)					
time horizon (when? dates a required)	Sept 2019 - Aug 2022				
responsible organisation and/or contact person	ICT TN				
description of implemented activities (what, who, how?)	ICT TN will be mostly involved in the process of creation of linkages with public procurers at all levels directly from the field and contacts created through website (virtual info point 2).				
envisioned outputs produced	Performance indicator 3: Creation of one PPI network in Slovenia and no. of linkages created with public procurers at all levels (national, regional, local) research organizations and other relevant actors from Slovenian innovation system.				
proposed resources (funds, economic sustainability)	ICT TN Potentially, if possible: an application for funding (nationally or EU)				
monitoring (define which monitoring methods will be used)	Preparation of an evidence of the performance indicator 3.				
players involved					
Detailed description of tasks for each action					
task 1	task 2	task 3	task 4	task ...	task ...



Action 4 (name the planned action)					
A dissemination of customized PPI2Innovate tools and other relevant PPI2Innovate publications					
time horizon (when? dates a required)	Sept 2019 - Aug 2022				
responsible organisation and/or contact person	MPA and ICT				
description of implemented activities (what, who, how?)	All three nationally customized PPI2Innovate tools (downloadable) and other relevant public procurement publications in PPI will be published at Ministry of Public Administration webpage (virtual contact point 1). The existing ICT TN's web page will also offer downloadable PPI2Innovate tools and relevant PPI2Innovate publications to spread dissemination activities also through ICT TN's web page (virtual contact point 2).				
envisioned outputs produced	Performance indicator 4: No. of visits at CC PPI website (a virtual info point) at ICT TN web page				
proposed resources (funds, economic sustainability)	Each responsible organization for its activities provided. Potentially, if possible: an application for funding (nationally or EU)				
monitoring (define which monitoring methods will be used)	Preparation of an evidence of the performance indicator 4.				
players involved					
Detailed description of tasks for each action					
task 1	task 2	task 3	task 4	task ...	task ...



Action 5 (name the planned action)					
Supporting public procurers on PPI.					
time horizon (when? dates a required)	Sept 2019 - Aug 2022				
responsible organisation and/or contact person	MPA and ICT TN				
description of implemented activities (what, who, how?)	MPA will, in the context of existing general non-binding interpretations of Slovenian public procurement legislation and help-desk, direct public procurers with questions regarding PPI and preparation of procurement documents to PPI2Innovate tools. ICT TN will support public procurers with information on innovative ICT technologies and usage of PPI2Innovate tools through mail contact that will be available on the existing ICT TN's web page.				
envisioned outputs produced	Performance indicator 5: No. of public procurers directed to PPI2Innovate tools				
proposed resources (funds, economic sustainability)	Each responsible organization for its activities provided. Potentially, if possible: an application for funding (nationally or EU)				
monitoring (define which monitoring methods will be used)	Preparation of an evidence of the performance indicator 5.				
players involved					
Detailed description of tasks for each action					
task 1	task 2	task 3	task 4	task ...	task ...



Stage 3

Note: In the 3rd stage of this document each project partner is asked to add the time frame of each activity in the following tables. Colour the tables according to the example. Add extra rows to the tables if needed.

Example:

Action 1 is going to operate within the period of July to October.

Month							
	June	July	Aug	Sep	Oct	Nov	Dec
Act 1							

First Year of competence centre operation from Sept 2019

Month				
	Sep	Oct	Nov	Dec
Act 1				
Act 2				
Act 3				
Act 4				
Act 5				

Second year 2020

Month												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Act 1												
Act 2												
Act 3												
Act 4												
Act 5												



Third year 2021

Month												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Act 1												
Act 2												
Act 3												
Act 4												
Act 5												

Last year of operation till May 2022

Month								
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Act 1								
Act 2								
Act 3								
Act 4								
Act 5								



Stage 4

Note: A signed letter of commitment by both project partners:
ICT TN (PP6) and Ministry of Public Administration - MPA (PP7)